

APPLICATION FOR EMPLOYMENT

VILLAGE OF COBDEN

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

PLEASE PRINT OR TYPE

| | |
|--------------------------------------|----------------------|
| Position for which you are applying: | Date of Application: |
|--------------------------------------|----------------------|

| | | |
|---|------------|------------------------|
| Last Name | First Name | Middle Name |
| Address | City | State |
| Telephone Number(s) | | Zip Code |
| Telephone Number(s) | | Social Security Number |
| Please check box indicating yes or no | | Yes |
| Have you filed an application with us before? | | No |
| Have you been employed by us before? | | |
| Are you currently employed? | | |
| May we contact your present employer? | | |
| Are you prevented from lawfully becoming employed in this country because of visa or immigration status? (Proof of citizenship or immigration status will be required upon employment.) | | |
| Are you currently on "lay-off" status and subject to recall? | | |
| Are you available to work: (Please circle) | | Full Time |
| | | Part Time |
| | | Temporary |
| On what date would you be available to work? | | |
| Indicate any foreign languages you can speak, read and/or write: | | |

Education

| | Name & Address of School | Course of Study | Years Completed | Diploma Degree |
|-------------|--------------------------|-----------------|-----------------|----------------|
| High School | | | | |
| College | | | | |
| Other | | | | |

Employment Experience (Last 3 Employers)

Employer: _____

Address: _____

Contact Person: _____ Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Job Description/Work Performed: _____

Employer: _____

Address: _____

Contact Person: _____ Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Job Description/Work Performed: _____

Employer: _____

Address: _____

Contact Person: _____ Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Job Description/Work Performed: _____

Criminal Background Investigation Form

The Village of Cobden requests that all applicants for employment undergo a criminal background check. The undersigned hereby authorizes the Department of Law Enforcement and/or the Cobden Police Department to release any information relating to a criminal background investigation to the Village of Cobden. All information will be kept confidential.

Applicant's full name: _____

Address: _____

Date of birth: _____ Social Security number: _____

Driver's License Number: _____ State issued: _____

Applicant's signature: _____ Date: _____

For Office Use:

Law Enforcement Findings: _____

Law Enforcement Official