

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF COBDEN, ILLINOIS  
HELD ON MONDAY, JULY 6, 2015  
AT THE VILLAGE HALL**

**Call to Order**

Village President Paul Z. Tomazzoli called the meeting to order at 7:00 P.M.

**Roll Call**

Upon roll call, the following Trustees were present:

Jean A. Britt
Patrick Brumleve
Dennis Maze
Elvis Pearson
David Stewart

Absent: Alma Gomez

**Also Present**

Ted Beggs, Shayne Eddleman, Chad Eads, B. J. Hale, Doug Meadows, Jesse Adams, Jesse Spencer, Ryan Stillman, Larry E. Nance

**Minutes of the June 15, 2015 Regular Meeting**

Motion was made by Stewart, seconded by Brumleve, to approve the Minutes of the June 15, 2015 regular meeting as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

**Building Permits**

Motion was made by Brumleve, seconded by Pearson, to issue Building Permit No. 922 to Rolla Baker for a carport. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

Motion was made by Brumleve, seconded by Pearson, to issue Building Permit No. 923 to Paul Frank for a storage building. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

**Change Order of Agenda**

Motion was made by Brumleve, seconded by Pearson, to change the order of the Agenda by discussing Item F (a) – Award Bid for Demolition at this point in the meeting. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

**Sanitary Sewer Improvements and Lagoon Renovations Project – Demolition of Existing Plant**

Motion was made by Maze, seconded by Stewart, to accept the bid for demolition of the existing wastewater treatment plant from S & S Excavating in the amount of \$44,950.00 as recommended by J. T. Blankinship, Inc. upon concurrence of Rural Development. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried. Mr. Beggs then left the meeting.

**Time Clock Policy**

A meeting of a committee consisting of Jeannie Britt, David Stewart and Mayor Tomazzoli will meet at 7:00 p.m. Thursday, July 9, 2015 to develop a policy for use of a time clock.

**Procedure to Contact Employees**

The employee personnel policy will be revised to require that employees provide a means of contact along with an emergency back up contact in order to be contacted when an emergency arises. This will be effective August 1, 2015.

**Personnel Matters**

Superintendent Larry E. Nance addressed the Board about what is now a hostile work environment among the employees which has developed in the past few months. He feels this has been caused by actions by Trustee Pearson. After lengthy discussion and input from the Board and employees who were present, Trustee Brumleve stressed that rumors and gossip only cause unnecessary

tension among employees and officials and it must cease. It was made clear by Mayor Tomazzoli that Village officials and employees are here to serve the residents of the Village and to make every effort to work together to do so. He advised Superintendent Nance that it is his responsibility to take control of the situation and to do what he feels is necessary to improve the work attitude among his department employees.

#### **Employee Wages 2015-2016**

Motion was made by Brumleve, seconded by Maze, to enter closed session to discuss employee wages for the 2015-2016 fiscal year. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried. The Board entered closed session at 7:55 p.m.

Motion was made by Brumleve, seconded by Maze, to return to regular session. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried. The Board returned to regular session at 8:08 p.m.

Motion was made by Brumleve, seconded by Pearson, that the following employees receive a pay increase of fifty cents an hour retro-active to May 1, 2015 – B. J. Hale, Jonathan Meirndorf, Jesse Spencer, Tim Smith, Jesse Adams, Jesse Vicente, Shawn Knupp, Douglas Meadows, Shawn Stone, Larry E. Nance, Chad Eads, Joseph Girtman, Waylon Logsdon, Shayne Eddleman, Ken Furry, Karen Winzenburger, Maria Braden and Maria Braden. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried

Motion was made by Brumleve, seconded by Maze, to increase Crossing Guard Brenda Childers' pay rate to \$17.50 per day retro-active to May 1, 2015. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried

#### **Approval of Bills and Salaries**

Motion was made by Pearson, seconded by Maze, that presented bills in the amount of \$58,169.37 and regular salaries be approved for payment. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

#### **Budget Report**

Motion was made by Brumleve, seconded by Stewart, to approve the Budget Report for the period ending June 30, 2015, as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

#### **Line Item and Other Transfers**

Motion was made by Maze, seconded by Brumleve, to authorize line item and other transfers as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

#### **Village Clerk's Report**

Motion was made by Brumleve, seconded by Pearson, to approve the Village Clerk's Report for the period ending June 30, 2015, as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

#### **Village Treasurer's Report**

Motion was made by Brumleve, seconded by Stewart, to approve the Village Treasurer's Report for the period ending June 30, 2015, as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

#### **Employee Expense and Overtime Report**

The Employee Expense and Overtime Report for the period ending June 30, 2015 was presented.

#### **Street Maintenance**

Correspondence from Bill Center of J. T. Blankinship, Inc. was presented indicating that there may not be funding for the oil and chip program as presented. Superintendent Nance was directed to pursue this with involvement of Trustee Pearson.

#### **Renewal of Lease with Illinois Central Railroad Company**

Motion was made by Pearson, seconded by Stewart, to renew Lease No. 2070/3015347 with Illinois Central Railroad Company for areas in the downtown park. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

#### **Water on Pavement Signs**

Motion was made by Stewart, seconded by Maze, to purchase two “water on pavement” signs. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

#### **Purchase of Used Police Vehicles**

Motion was made by Stewart, seconded by Maze, to authorize Chief Hale to purchase two used police pursuit vehicles for the total cost of \$14,000.00 with the condition that a 30-day warranty is secured for the vehicles at the time of purchase. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

#### **Monthly Police Report**

The Police Report for June 2015 was presented which included noting that Officer Jesse Spencer completed the Police Academy with honors.

#### **Police Schedule – Additional Hours for Jesse Adams**

Motion was made by Brumleve, seconded by Maze, to authorize Chief Hale to revise the police department schedule to provide an additional twenty-five (25) hour per week coverage by scheduling Jesse Adams for additional hours on a staggered schedule basis. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

#### **Speed Limit on South Front Street**

Chief Hale will contact the Illinois Department of Transportation to discuss the possibility of lowering the speed limit on South Front Street.

#### **Purchase of Informational Sign**

Motion was made by Brumleve, seconded by Maze, to allocate up to \$500 for the purchase of an informational sign for the downtown area as requested by Trustee Stewart. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

#### **Resolution No. 4 – 2015 – Peach Festival Parade**

Motion was made by Brumleve, seconded by Pearson, to adopt Resolution No. 4 – 2015 – Peach Festival Parade. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart  
Nays: 0 – None  
Absent: 1 – Gomez  
Motion declared carried.

Resolution No. 4 – 2015 reads as follows:

**WHEREAS**, The Village of Cobden is sponsoring a parade in the Village of Cobden which event constitutes a public purpose;

**WHEREAS**, this parade will require the temporary closure of Rt. 51, a State Highway in the Village of Cobden from Locust Street to East and West Maple Streets;

**WHEREAS**, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees of the Village of Cobden that permission to close off Illinois Route 51 from Locust Street to East and West Maple Streets as above designated be requested of the Department of Transportation.

**BE IT FURTHER RESOLVED** that this closure shall occur during the approximate time period between 4:15 P.M. and 5:30 P.M. on Saturday, August 8, 2015.

**BE IT FURTHER RESOLVED** that this closure is for the public purpose of conducting the Cobden Peach Festival Parade.

**BE IT FURTHER RESOLVED** that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. The detour route shall be as follows: Lingle to West Poplar to Thomas Drive to West Ash to South Appleknocker Drive.

**BE IT FURTHER RESOLVED** that the Village of Cobden assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

**BE IT FURTHER RESOLVED** that police officers or authorized flaggers shall at the expense of the Village of Cobden be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

**BE IT FURTHER RESOLVED**, that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

**BE IT FURTHER RESOLVED** that all debris shall be removed by the Village of Cobden prior to reopening the State Highway.

**BE IT FURTHER RESOLVED** that such signs, flags, barricades, etc., shall be used by the Village of Cobden as may be approved by the Illinois Department of Transportation. These items shall be provided by the Village of Cobden.

**BE IT FURTHER RESOLVED** that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

**BE IT FURTHER RESOLVED** that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above.

**BE IT FURTHER RESOLVED** that the Village of Cobden hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

**BE IT FURTHER RESOLVED** that the Village of Cobden shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the minimum amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

#### **Response from IDNR regarding Changes to Use of Community Park**

The Illinois Department of Natural Resources has advised the Village that IDNR will no longer monitor the Community Park site but it is preferred that any revisions to the plan for use of the park be of a recreational nature.

#### **Outdoor Volleyball Court**

Trustee Stewart will move forward with the plan for developing an outdoor volleyball court in the Community Park.

#### **Wastewater Treatment Plant Improvements – Engineering Invoice**

Motion was made by Brumleve, seconded by Maze, to pay \$21,679.01 to J. T. Blankinship, Inc. for engineering services related to the wastewater treatment improvement project. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

#### **ICC Pipeline Safety Program Responsible Party Briefing Conference**

Superintendent Nance presented information about the ICC Pipeline Safety Program Responsible Party Briefing Conference scheduled for September 22, 2015 and strongly suggested that Village officials attend the conference.

#### **Gas Utilities Alliance Representatives**

Motion was made by Brumleve, seconded by Stewart, to appoint Chad Eads to serve as the GUA Designated Representative and to appoint Dennis Maze to serve as the Alternate Designated Representative. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

**Adjournment**

Motion was made by Brumleve, seconded by Pearson, that the Regular Meeting of the Village Board of Trustees be adjourned. Motion carried and the meeting adjourned at 8:52 p.m.

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Karen M. Winzenburger  
Village Clerk