

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF COBDEN, ILLINOIS
HELD ON TUESDAY, SEPTEMBER 18, 2023
AT THE VILLAGE HALL**

Call to Order

Village President Paul Z. Tomazzoli called the meeting to order at 6:00 P.M.

Roll Call

Upon roll call, the following Trustees were present:

	Andrew Brumleve
	Patrick Brumleve
	Larry Hackethal
	Dennis Maze
	Austin Sellars

Absent: Jean A. Britt

Also Present: Ross Harris of Horner & Shifrin, Gabe Sellars

Minutes of September 5, 2023 Regular Meeting

Motion was made by Sellars, seconded by P. Brumleve, to approve the Minutes of the September 5, 2023, regular meeting as presented. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Approval of Bills and Salaries

Motion was made by Maze, seconded by A. Brumleve, that presented bills in the amount of \$52,223.72 and regular salaries be approved for payment. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Budget Report and Line Item Transfers

Motion was made by P. Brumleve, seconded by Sellars, to approve the Budget Report and Line Item Transfers as presented. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

U.S. Bank Corporate Resolution

Motion was made by Hackethal, seconded by Maze, to pass and adopt a Corporate Authorization Resolution – U. S. Bank. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried. This resolution reads as follows:

A. I, Karen M. Winzenburger, certify that I am the Secretary (clerk) of the above named corporation organized under the laws of State of Illinois, Federal Employer I.D. Number 37-6002192, engaged in business under the trade name of Village of Cobden, and that the following is a correct copy of resolutions adopted at a meeting of the Board of Directors of this corporation duly and properly called and held on September 18, 2023. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

(1) U. S. Bank (Financial Institution) is designated as depository for the funds of this corporation.

(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.

(3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowing by or on behalf of his corporation with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

(4) Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted by and between this corporation and this Financial Institution subject to any restrictions stated below.

(5) Any and all prior resolutions adopted by the Board of Directors of this corporation and certified to this Financial Institution as governing the operation of this corporation's account(s) are in full force and effect unless supplemented or modified by this authorization.

(6) This corporation agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this corporation and authorizes the Financial Institution named above, at any time, to change this corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens in section C. (or the facsimile signature specimens that this corporation files with this Financial Institution from time to time) and contain the required number of signatures for this purpose.

C. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

- (A) Paul Z. Tomazzoli, Village President
- (B) Seirra Brumleve, Village Treasurer
- (C) Karen M. Winzenburger, Village Clerk
- (D) Stephanie Murillo, Deputy Village Clerk

Indicate A, B, C, D

- A, B, C, D 1) Exercise all powers listed in (2) through (6).
- A, B, C, D 2) Open any deposit or checking account(s) in the name of this corporation.
- A, B, C, D 3) Endorse checks and orders for the payment of money and withdraw funds on deposit with this Financial Institution. Number of authorized signatures required for this purpose – 2.
- A, B, C, D 4) Borrow money on behalf and in the name of this corporation, sign, execute, and deliver promissory notes or other evidences of indebtedness. Number of authorized signatures required for this purpose – 2.
- A, B, C, D (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by this corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment. Number of authorized signatures required for this purpose – 2.
- A, B, C, D (6) Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box in this Financial Institution. Number of authorized persons required to gain access and to terminate the lease – 2.

D. I further certify that the Board of Directors of this corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Farmers State Bank Corporate Resolution

Motion was made by Hackethal, seconded by Maze, to pass and adopt a Corporate Authorization Resolution – Farmers State Bank. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried. This resolution reads as follows:

A. I, Karen M. Winzenburger, certify that I am the Secretary (clerk) of the above named corporation organized under the laws of State of Illinois, Federal Employer I.D. Number 37-6002192, engaged in business under the trade name of Village of Cobden, and that the following is a correct copy of resolutions adopted at a meeting of the Board of Directors of this corporation duly and properly called and held on September 18, 2023. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

B. Be it resolved that,

(1) Farmers State Bank (Financial Institution) is designated as depository for the funds of this corporation.

(2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by this Financial Institution.

(3) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowing by or on behalf of his corporation with this Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.

(4) Any of the persons named below, so long as they act in a representative capacity as agents of this corporation, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated below, from time to time with this Financial Institution, concerning funds deposited in this Financial Institution, moneys borrowed from this Financial Institution or any other business transacted by and between this corporation and this Financial Institution subject to any restrictions stated below.

(5) Any and all prior resolutions adopted by the Board of Directors of this corporation and certified to this Financial Institution as governing the operation of this corporation's account(s) are in full force and effect unless supplemented or modified by this authorization.

(6) This corporation agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of this corporation and authorizes the Financial Institution named above, at any time, to change this corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on this Financial Institution, regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimens in section C. (or the facsimile signature specimens that this corporation files with this Financial Institution from time to time) and contain the required number of signatures for this purpose.

C. If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

- (A) Paul Z. Tomazzoli, Village President
- (B) Seirra Brumleve, Village Treasurer
- (C) Karen M. Winzenburger, Village Clerk
- (D) Stephanie Murillo, Deputy Village Clerk

Indicate A, B, C, D

- A, B, C, D 1) Exercise all powers listed in (2) through (6).
- A, B, C, D 2) Open any deposit or checking account(s) in the name of this corporation.
- A, B, C, D 3) Endorse checks and orders for the payment of money and withdraw funds on deposit with this Financial Institution. Number of authorized signatures required for this purpose – 2.
- A, B, C, D 4) Borrow money on behalf and in the name of this corporation, sign, execute, and deliver promissory notes or other evidences of indebtedness. Number of authorized signatures required for this purpose – 2.
- A, B, C, D (5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by this corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment. Number of authorized signatures required for this purpose – 2.
- A, B, C, D (6) Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box in this Financial Institution. Number of authorized persons required to gain access and to terminate the lease – 2.

D. I further certify that the Board of Directors of this corporation has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.

Resolution No. 5-2023 – Federal Surplus Property

Motion was made by Hackethal, seconded by Sellars, to pass and adopt Resolution No. 5-2023 – Resolution for Participation in State of Illinois Federal Surplus Property Program. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried. Resolution No. 5-2023 reads as follows:

WHEREAS, the Village of Cobden has limited fiscal resources available for the procurement of heavy-duty construction equipment, vehicles, commodities, and other property; and

WHEREAS, the State of Illinois' Federal Surplus Property Program offers a variety of surplus property at approximately 5-25 percent of the acquisition value, effectively reducing program costs by acquiring items that have been used to their life expectancy or property that must be replaced for safety or economic reasons; and

WHEREAS, the Village of Cobden agrees to the following terms and conditions: to use the surplus property only in the official program which it represents; and upon receipt, agrees to place the surplus property into use within one year; and it agrees that the property shall be used for a period of one year (certain items, eighteen months); that it agrees it will not sell, loan, trade or tear down the property without written consent from the State of Illinois; and

WHEREAS, the Village of Cobden understands that surplus property must be used in an authorized program and that personal use or non-use of surplus property is not allowed;

THEREFORE, WE THE ELECTED OFFICIALS of the Village of Cobden do hereby consent and decree that the Village of Cobden is authorized to participate in the State of Illinois Federal Surplus Property Program.

Employee Expense and Overtime Report

The Employee Expense and Overtime Report for the period ending August 31, 2023 was presented.

Kemper CPA Group Governance Letter

Motion was made by P. Brumleve, seconded by Maze, to accept the Kemper CPA Group Governance Letter. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

Kemper CPA Group Management Letter

Motion was made by P. Brumleve, seconded by Maze, to accept the Kemper CPA Group Management Letter. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

Bid Award – Surplus Fire Tanker Truck

Motion was made by Hackethal, seconded by P. Brumleve, to accept a bid in the amount of \$1,013.40 as submitted by Alex Sellars. Upon roll call, the vote was:

Ayes: 4 – A. Brumleve, P. Brumleve, Hackethal, Maze

Nays: 0 – None

Absent: 1 – Britt

Abstain: 1 – Sellars

Motion declared carried. One other bid in the amount of \$443.00 was submitted by Carl Levering.

Engineering Invoices – Horner & Shifrin

Motion was made by P. Brumleve, seconded by Hackethal, to approve payment of Horner & Shifrin Invoices No. 69781 in the amount of \$679.00 and No. MARIL000035 in the amount of \$520.00. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

J. M. Jones, Inc. Payment Request #5

Motion was made by Hackethal, seconded by Maze, to approve payment of J. M. Jones, Inc. Payment Request #5 in the amount of \$48,680.80 (TIF funds and water operating account funds). Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

J. M. Jones, Inc. Change Order No. 3

Motion was made by P. Brumleve, seconded by Hackethal, to approve Change Order #3 as submitted by J. M. Jones, Inc. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Scott Escue Construction Change Order No. 5

Motion was made by Hackethal, seconded by P. Brumleve, to approve Change Order #5 as submitted by Scott Escue Construction. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Scott Escue Construction Payment Request #10

Motion was made by P. Brumleve, seconded by Maze, to approve payment of Scott Escue Construction Payment Request #10 in the amount of \$38,692.50. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Engineering Invoice – J. T Blankinship, Inc.

Motion was made by Maze, seconded by A. Brumleve, to approve payment of J. T. Blankinship, Inc. Invoice No. 21757 in the amount of \$2,533.95. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

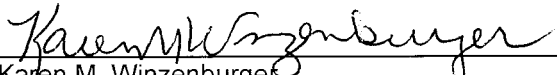
Ordinance No. 2023-1048 – Freedom of Information Act

Motion was made by P. Brumleve, seconded by Hackethal, to pass Ordinance No. 2023-1048 – An Ordinance to Revise the Village of Cobden's Policy and Procedures which Set Forth Provisions for Compliance with the Illinois Freedom of Information Act. Upon roll call, the vote was:

Ayes: 5 – A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried. This updates current municipal officers.

Adjournment

Motion was made by P. Brumleve, seconded by Maze, that the Regular Meeting of the Village Board of Trustees be adjourned. Motion carried and the meeting adjourned at 6:10 p.m.


Karen M. Winzenburger
Village Clerk