

**ORDINANCE NO. 2022 - 1037**

**AN ORDINANCE TO AMEND SECTION 11-7-3 OF THE REVISED CODE OF ORDINANCES FOR THE VILLAGE OF COBDEN**

**WHEREAS**, the Illinois General Assembly has recently enacted Public Act 99-0604, known as the "Local Government Travel Expense Control Act", which Act becomes effective on January 1, 2017; and

**WHEREAS**, pursuant to the Act, non-home rule units of local government are required to establish regulations with respect to allowable travel, meal, and lodging expenses;

**NOW, THEREFORE**, BE IT ORDAINED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF COBDEN, UNION COUNTY, ILLINOIS:

SECTION 1. The recitals set forth hereinabove shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

SECTION 2. Definitions.

"Entertainment" includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

"Public Business" means expenses incurred in the performance of a public purpose which is required or useful for the benefit of the Village to carry out the responsibilities of Village business.

"Travel" means any expenditure directly incident to official travel by employees and officers of the Village or by wards or charges of the Village involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

SECTION 3. The Village shall only reimburse the following types of travel, meal, and lodging expenses incurred by its employees and officers up to the following maximum allowable amounts:

In the event that meals and/or lodging are not provided as part of the meeting package, the Village will pay the following maximums:

\$12.00 for breakfast  
\$15.00 for lunch  
\$20.00 for supper  
\$150.00 per night for lodging

If an employee is required to drive their personal vehicle for Village business they shall be reimbursed at the rate of sixty cents per mile. In the event that a Village-owned vehicle is not available and more than one employee is attending the meeting, the Mayor will designate the employee to receive mileage payment and the designated vehicle.

SECTION 4. No reimbursement of travel, meal or lodging expenses incurred by a Village employee or officer shall be authorized unless receipts have been submitted and approved.


SECTION 5. Expenses for travel, meals and lodging of: (1) any officer or employee that exceeds the maximum reimbursement allowed under the regulations adopted under Section 3 of this Ordinance or (2) any member of the corporate authorities of the Village may only be approved by roll call vote at an open meeting of the corporate authorities of the Village. However, in the event of an emergency or other extraordinary circumstances, the corporate authorities may approve more than the maximum allowable expenses set forth above.

SECTION 6. The Village shall not reimburse any elected official, employee, or officer for any activities which would be considered entertainment. Activities which would otherwise be considered entertainment, but which are excluded from the prohibition on reimbursement due to being ancillary to the purpose of the program or event, may be reimbursed in accordance with the provisions of this Ordinance.

SECTION 7. Any policy, resolution, or ordinance that conflicts with the provisions of this ordinance shall be and is hereby repealed to the extent of such conflict.

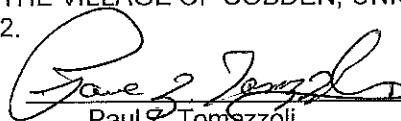
SECTION 8. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by the Illinois Compiled Statutes, Chapter 65; Section 5/1-2-4.

PASSED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF COBDEN, UNION COUNTY, ILLINOIS, ON THIS 19TH DAY OF DECEMBER, 2022.


  
 Karen M. Winzenburger  
 Village Clerk

NAME	AYE	NAY	ABSTAIN	ABSENT	CONFLICT
Jean A. Britt				✓	
Patrick C. Brumleve	✓				
Todd Dietterle	✓				
Larry Hackethal	✓				
Dennis Maze	✓				
Austin Sellars	✓				

APPROVED BY THE VILLAGE PRESIDENT OF THE VILLAGE OF COBDEN, UNION COUNTY, ILLINOIS, THIS 19TH DAY OF DECEMBER, 2022.

  
 Paul E. Tomazzoli,  
 Village President

ATTEST:

  
 Karen M. Winzenburger  
 Village Clerk