

VILLAGE OF COBDEN

APPLICATION FOR USE OF PARK FACILITIES AND/OR EQUIPMENT

This application must be approved by the Village Board at least thirty (30) days prior to event.

Date of Application: _____ Time: _____

Name of Group/Organization: _____

Name of Person Making Application: _____

Address: _____

Telephone Number: Home: _____ Work: _____

Applications will not be processed unless ALL of the following information is submitted.

1. Please list name, address and telephone number of one (1) other contact person who will be in attendance the entire length of the proposed function.

Name: _____

Address: _____

Telephone Number: Home: _____ Work: _____

2. Area(s) of park site requested and for what purpose: _____

3. Date of Use: _____

4. Time of Use: From: _____ To: _____

5. Will any items be offered for sale or funds solicited? Yes: _____ No: _____ If yes, for what purpose) _____

6. Will electricity be required? Yes: _____ No: _____ If yes, for what purpose: _____

7. Will any musical instruments be used? Yes: _____ No: _____

8. Will any amplified sound be used? Yes: _____ No: _____

Time of use: From: _____ To: _____

9. Will any temporary signs or structures be erected? If yes, for what purpose: _____

10. Will food be sold? Yes: _____ No: _____ (Please remember that you must abide by all local regulations and health codes concerning the preparation and selling of food. The Village is not responsible for the administration of this category.)
11. Will your group bring materials, literature or equipment other than food supplies onto the park premises? If yes, please describe: _____

12. Will any animals be brought onto the park site as part of your event? Yes: _____
No: _____ If yes, please describe: _____

13. Describe your arrangements for adequate toilet facilities: _____

14. Describe your arrangements for trash disposal and clean up following conclusion of this event: _____

NOTE: In instances where a person or organization has sponsored a function or event where, in the judgment of the Board of Trustees, the persons attending the function or event behaved in such a manner as to constitute a danger to the safety of other persons attending the function or event and where because of the pervasiveness or seriousness of the criminal behavior persons attending the function or event could not be adequately protected by the number of law enforcement officers normally assigned to patrol the function or event, the Board of Trustees may require the sponsoring person or organization to deposit the sum of \$1,000.0 with the Village prior to holding its next function or event on municipal property. The funds so deposited with the Village shall be used for the purpose of paying the costs and expenses associated with paying additional law enforcement officers to patrol the next function or event sponsored by the person or organization. Any unused funds shall be returned to the person or entity that made the deposit.

The number of additional law enforcement officers patrolling a function or event shall be made by the Board of Trustees and shall be based upon the extent and severity of criminal behavior that occurred at the prior function or event.

Criminal behavior is defined as any action that would constitute a criminal offense pursuant to the laws of the State of Illinois.

In determining whether a person or organization has sponsored a function or event the Board of Trustees will consider whether they are in the same name or names. Additionally, the Board of Trustees will consider whether the same persons are likely to attend both functions or events. Therefore, even if the name of the sponsoring person or organization changes for the succeeding function or event, this may be determined to be the same person or organization for purposes of this Ordinance. (Section 28-1-4 Cobden Revised Code)

The undersigned, as Applicant or Applicant's Duly Authorized Agent in this regard, as the case may be, certifies to the Village of Cobden and agrees as follows:

(A) The undersigned has read the foregoing application and has completed the same to the best of his or her information and belief, and the undersigned has full and complete authority to so do and to execute the name in his or her represented capacity;

(B) Applicant's willful misrepresentation of any fact contained in the application shall constitute grounds for the Village of Cobden to, without any prior notice or inquiry of any kind, immediately deny authorization for park use sought by applicant or, to, without any prior notice or inquiry of any kind, cancel, revoke or rescind any authorization for park use that may have been approved and granted to applicant hereunder;

(C) Applicant's failure to at all times observe and fully comply with all known rules and regulations of the Village of Cobden shall likewise constitute grounds for the Village of Cobden to, without any prior notice or inquiry of any kind, immediately cancel, revoke, or rescind any authorization for park use that may have been approved and granted to applicant hereunder;

(D) The Applicant is responsible for all applicable state, federal and local laws, codes, certificates and regulations.

(E) In consideration of the foregoing and the granting of authorization of park use hereunder and as a part of the application aforesaid, Applicant agrees to indemnify and hold and save the Village of Cobden harmless from and against all actions, causes or actions, claims, demands, liabilities, loss, damage or expense of whatever kind or nature (including, but not by way of limitations, reasonable attorney fees incurred) which said Village of Cobden shall or may at any time sustain or incur by reason of injury to or death of others or damage to property of others arising out of or resulting from the use or occupancy by Applicant or its permittees of any property of said Village of Cobden pursuant to any authorization of park use granted hereunder.

(F) The applicant must submit a Certificate of Insurance naming the Village as "additional insured" indicating general liability coverage of \$1,000,000 as recommended by the Illinois Municipal League Risk Management Association.

Dated this _____ day of _____, _____.

Signature of Applicant: _____

Printed Name of Applicant: _____

Witness: _____



FOR OFFICE USE ONLY

Temporary Approval Granted by Village Board: _____ Yes _____ No

By: _____ Date: _____
Village President

Attest: _____
Village Clerk

Final Approval with completion of following:

A. Written documentation of insurance coverage naming Village as "additional insured": _____
Date

B. Village of Cobden's insurance carrier approval of Applicant's insurance coverage: _____
Date

C. Applicant's meeting with Village of Cobden's Police Chief: _____
Date Chief's Initials

D. Applicant's meeting with Village of Cobden's Superintendent: _____
Date Supervisor's Initials

E. Receipt of security deposit (\$1,000) _____ Received by: _____
Date
(Not required: _____ Date of Village Board Decision: _____)

FAILURE TO COMPLY WITH THE AFORESAID CONSTITUTES DENIAL OF AUTHORIZATION OF PARK USE.

Reason for denial: _____
