

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF COBDEN, ILLINOIS
HELD ON MONDAY, JUNE 15, 2015
AT THE VILLAGE HALL**

Call to Order

Village President Paul Z. Tomazzoli called the meeting to order at 7:00 P.M.

Roll Call

Upon roll call, the following Trustees were present:

Jean A. Britt	Elvis Pearson
Patrick Brumleve	David Stewart
Dennis Maze	

Absent: Alma Gomez

Also Present

B. J. Hale, Jesse Adams, Jon Meirndorf, Larry E. Nance, Amanda Tinsley and Ted Beggs

Minutes of the June 1, 2015 Regular Meeting

Motion was made by Stewart, seconded by Brumleve, to approve the Minutes of the June 1, 2015 regular meeting as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

Minutes of the March 2, 2015 Closed Session

Motion was made by Brumleve, seconded by Pearson, to review the Minutes of the March 2, 2015 Closed Session. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

Motion was made by Brumleve, seconded by Pearson, to approve the Minutes of the March 2, 2015 Closed Session as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

Change Order of Agenda

Motion was made by Brumleve, seconded by Maze, to change the order of the Agenda by discussing Item F (a) – Award Bid for Sewer Treatment Project at this point in the meeting. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

Sanitary Sewer Improvements and Lagoon Renovations Project

Amanda Tinsley and Ted Beggs from J. T. Blankinship, Inc. presented bid tabulations for the Sanitary Sewer Improvements and Lagoon Renovations Project. Motion was made by Maze, seconded by Brumleve, to accept the bid from Midwest Petroleum & Excavating, Inc., in the amount of \$1,855,200.00 as recommended by J. T. Blankinship, Inc. upon concurrence of Rural Development. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

The Tabulation of Bids for demolition of the existing wastewater treatment plant was also presented. Bids ranged from \$44,950.00 to \$224,707.00. Upon recommendation of J. T. Blankinship, Inc., the Board was in agreement to postpone the award of this bid until the July 6, 2015 to further research the contractors who have submitted bids.

Ordinance No. 924 – Prevailing Rate of Wages

Motion was made by Brumleve, seconded by Maze, to pass ORDINANCE NO. 924 – AN ORDINANCE OF THE VILLAGE OF COBDEN, UNION COUNTY, ILLINOIS ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID VILLAGE. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart

Nays: 0 – None

Absent: 1 – Gomez

Motion declared carried.

Approval of Bills and Salaries

Motion was made by Brumleve, seconded by Pearson, that presented bills in the amount of \$26,582.28 and regular salaries be approved for payment. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Budget Report

Motion was made by Maze, seconded by Stewart, to approve the Budget Report for the period ending June 9, 2015, as presented. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Budget Status Report

The Budget Status Report for the period ending June 5, 2015 was presented.

Employee Expense and Overtime Report

The Employee Expense and Overtime Report for the period ending May 31, 2015 was presented.

Employee Wage Rates for 2015-2016

Motion was made by Brumleve, seconded by Pearson, to table discussion of employee wages until the July 6, 2015 meeting. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Finance Report

Trustee Brumleve presented a Finance Year End Comparison Report which summarizes balances on hand for April 30, 2015 for comparison with April 30, 2014.

Hiring Part-time Seasonal Employees

Motion was made by Brumleve, seconded by Maze, to hire Theron Sweitzer and Robert L. Thomas as part-time seasonal employees to be paid minimum wage. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Personnel Matters

Time Clock

The subject of installation of a time clock was once again brought up for discussion. After each Board member voiced their opinion, motion was made by Pearson, seconded by Britt, to purchase a time clock. Upon roll call, the vote was:

Ayes: 3 – Britt, Pearson, Stewart
Nays: 2 – Maze
Absent: 1 – Gomez
Motion declared carried. The time clock will be installed in the Village Hall.

There is currently no policy for matters concerning the time clock, so Mayor Tomazzoli will see that one is prepared for the July 6, 2015 meeting.

Grievance Procedure

Trustee Brumleve voiced his concern that complaints by two or three employees were not handled properly by using the grievance procedure as outlined in the employee policy. This caused discord among the employees and had been further fueled by gossip. It was agreed that employees with concerns should speak up by using proper channels as set forth in the policy.

Contacting Employees for Emergency Situations

Superintendent Nance noted that there have been occasions when an employee could not be contacted due to lack of telephone contact. The Village Clerk was directed to seek the Village Attorney's opinion as to whether the Village can require employees to have a means for contact during emergency situations.

Street Maintenance

Trustee Pearson continues to develop a plan for street maintenance. He asked that "turkey grit" be placed on the streets that are bleeding.

Request for "Children at Play" Sign

Motion was made by Brumleve, seconded by Pearson, to erect a "Children at Play" sign on East Maple Street if a suitable location can be determined. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Widening Intersection of West Poplar and Lingle Street

Motion was made by Brumleve, seconded by Pearson, to widen the intersection of West Poplar and Lingle Street. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Josh Lofton has stated he would pay for one-half of the expense.

Monthly Police Report

The Police Report for May 2015 was presented which included a commendation for Jesse Adams for his handling of a recent mentally disturbed, possibly suicidal individual.

Resolution No. 3-2015 – Participation in US Department of Defense/State of Illinois LESO Program

Motion was made by Maze, seconded by Britt, to pass Resolution No. 3-2015 - Participation in US Department of Defense/State of Illinois LESO Program. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Resolution No. 3 – 2015 reads as follows:

WHEREAS, the Cobden Police Department has limited fiscal resources available for the procurement of equipment in support of law enforcement; and

WHEREAS, the State of Illinois LESO Program under US Department of Defense regulations allows a variety of controlled US Government property to be loaned to member law enforcement agencies upon program enrollment and yearly dues payment in accordance with current fee schedule set by the State of Illinois; available equipment may include tactical equipment and vehicles, weapons, service vehicles, construction equipment, tools and other commodities to assist law enforcement efforts; shipping and transportation charges may be assessed on property acquired through LESO and are the sole responsibility of the law enforcement agency; and

WHEREAS, the Cobden Police Department agrees to the terms and conditions as set forth in the current State Plan of Operation: items on loan from the government thru the LESO Program are for law enforcement use only by active LESO Program participants, with disposal of items to occur in accordance with US Dept. of Defense regulations for demilitarization of LESO property, as explained in the State Plan of Operation;

THEREFORE, WE THE ELECTED OFFICIALS (or authorized legal/recognized representatives or body) of the Village of Cobden do hereby consent and decree that the Cobden Police Department is authorized to participate in the State of Illinois LESO Program as administered by the US Department of Defense/Defense Logistics Agency and procure items at the discretion of the law enforcement agency's Chief Executive Official.

IDNR Requirements for Changes to Use of Community Park

The Grant Agreement with IDNR states that no major deviations from the initial site development plan can be made without IDNR approval. Motion was made by Brumleve, seconded by Pearson, to direct the Village Clerk to draft a letter to IDNR requesting approval of developing a volleyball court at the Community Park. Upon roll call, the vote was:

Ayes: 5 – Britt, Brumleve, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 1 – Gomez
Motion declared carried.

Water Plant Telemetry System

There are problems with the telemetry system for the water system. Funding for these necessary repairs was discussed.

Adjournment

Motion was made by Brumleve, seconded by Maze, that the Regular Meeting of the Village Board of Trustees be adjourned. Motion carried and the meeting adjourned at 8:20 p.m.

Karen M. Winzenburger
Village Clerk