

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF COBDEN, ILLINOIS
HELD ON MONDAY, JULY 20, 2015
AT THE VILLAGE HALL**

Call to Order

Village President Paul Z. Tomazzoli called the meeting to order at 7:00 P.M.

Roll Call

Upon roll call, the following Trustees were present:

Jean A. Britt
Patrick Brumleve
Alma Gomez
Dennis Maze
Elvis Pearson
David Stewart

Also Present

Edwin Shoemate, Ellen Spalt, Robert Tolnai, Mike Hunter, B. J. Hale, Jesse Adams, Jesse Spencer, Jon Meirndorf, Ryan Stillman, Larry E. Nance

Minutes of the July 6, 2015 Regular Meeting

Motion was made by Stewart, seconded by Pearson, to approve the Minutes of the July 6, 2015 regular meeting as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Minutes of the July 6, 2015 Closed Session

Motion was made by Brumleve, seconded by Maze, to review the Minutes of the July 6, 2015 Closed Session. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Motion was made by Brumleve, seconded by Pearson, to approve the Minutes of the July 6, 2015 Closed Session as read by the Village Clerk. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Visitors

Ellen Spalt asked the Board to consider purchasing replacement banners for the Village Christmas display. The Parks and Beautification Committee will meet with Mrs. Spalt in the near future to prepare a proposal for the Board to consider. Mrs. Spalt then left the meeting.

Robert Tolnai – Clearwave Communications advised the Board that they are currently working with Cobden Unit School to provide fiber optic communications for its campus. He will be in contact with the Village as the proposal and plans progress.

Edwin Shoemate, who is the new Superintendent of Cobden Unit School District #17, introduced himself to the Board.

Building Permits

Motion was made by Pearson, seconded by Maze, to issue Building Permit No. 924 to Paul Tomazzoli for a carport. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Electronics Recycling – Prodigie Processing, Inc.

Motion was made by Brumleve, seconded by Maze, to request a community electronics recycling pickup from Prodigie Processing, Inc. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None

Motion declared carried. The Board was in agreement to not allow CRTs and tube TVs as there is a cost involved in the collection of those items. An attempt will be made to schedule the pickup after the October Community Yard Sale.

Revision to Employee Policy – Contact Information

Motion was made by Maze, seconded by Pearson, to revise the Employee Personnel Policy to require the following:

Contact Information

Employees must provide a means of contact in order to be reached during emergencies. An alternate contact must also be provided in the event the employee cannot be reached at the primary contact or if the employee is injured while performing his/her duties.

Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Time Clock Policy

The Minutes of the Time Clock Policy Committee meeting held on July 9, 2015 were presented.

Motion was made by Brumleve, seconded by Pearson, to revise the Employee Personnel Policy to require the following:

Completion of Daily Time Sheets

Employees must complete time sheets on a daily basis. Time sheets will be kept at the Village Hall and will be completed at the end of each work day. If an employee fails to complete their timesheet at the end of the day, they are to contact their supervisor immediately to explain the circumstances and provide the time that they left work. The supervisor will complete the employee's time sheet accordingly and sign the notation.

Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Approval of Bills and Salaries

Motion was made by Brumleve, seconded by Stewart, that presented bills in the amount of \$48,735.94 and regular salaries be approved for payment. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Budget Report

Motion was made by Brumleve, seconded by Pearson, to approve the Budget Report for the period ending July 15, 2015, as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Line Item and Other Transfers

Motion was made by Pearson, seconded by Brumleve, to authorize line item and other transfers as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Village Clerk's Report

Motion was made by Pearson, seconded by Brumleve, to approve the Village Clerk's Report for the period ending June 30, 2015, as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Village Treasurer's Report

Motion was made by Brumleve, seconded by Stewart, to approve the Village Treasurer's Report for the period ending June 30, 2015, as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Proposed Tax Levy Ordinance

Motion was made by Brumleve, seconded by Stewart, to approve the proposed tax levy ordinance in the amount of \$55,705.00. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None

Motion declared carried. The Village Clerk will schedule the required Truth in Taxation hearing.

Repair of South Front Street Footbridge

Superintendent Nance was directed to seek proposals for repair of the footbridge on South Front Street.

(Robert Tolnai left the meeting.)

Shop with a Cop

Mike Hunter, Assistant Police Chief for City of Anna, described the Shop with a Cop program for Union County. The Cobden Police Department has the support of the Village Board to participate in the program and seek funding for that purpose by holding fundraisers and applying for various grants.

Jesse Spencer – Probation Period

Motion was made by Brumleve, seconded by Maze, to declare Jesse Spencer’s probation period ended and grant a pay increase of one dollar (\$1.00) per hour. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

Purchase of Used Police Vehicles

Chief Hale advised the Board that a warranty is not available for the used squad cars he was authorized to purchase and asked the Board to reconsider this requirement. Motion was made by Stewart, seconded by Pearson, to authorize Chief Hale to purchase two used police pursuit vehicles for the total cost of \$13,000.00. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

Fire Department Charges for Fire Calls

A proposal from Assistant Fire Chief Larry Hackethal to revise the amount charged for fire calls was presented. The proposal needs to be more detailed before the Board can consider it. Mayor Tomazzoli will discuss this with Assistant Chief Hackethal.

Application for Use of Park

Motion was made by Brumleve, seconded by Gomez, to authorize the use of the Cobden Community Park for the P’urhépecha Festival on August 1, 2015 pending receipt of necessary accompanying documentation of insurance. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

Repair to Cemetery Building

Superintendent Nance was directed to seek proposals for repair to the cemetery storage building.

Ordinance No. 925 - AN ORDINANCE AUTHORIZING AND PROVIDING FOR AN ISSUE OF UP TO \$1,364,000 SEWERAGE SYSTEM REVENUE BONDS, OF THE VILLAGE OF COBDEN, UNION COUNTY, ILLINOIS, FOR THE PURPOSE OF PAYING A PART OF THE COST OF ACQUIRING, CONSTRUCTING, INSTALLING AND OPERATING SEWERAGE FACILITIES IN SUCH MUNICIPALITY, PROVIDING FOR THE PAYMENT, SALE AND DELIVERY OF SUCH BONDS, AND MAKING CERTAIN COVENANTS IN PROVIDING FOR THE OPERATION OF THE SEWERAGE SYSTEM OF THE MUNICIPALITY AND THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES TO BE DERIVED FROM THE OPERATION THEREOF

Motion was made by Brumleve, seconded by Maze, to adopt Ordinance No. 925 - AN ORDINANCE AUTHORIZING AND PROVIDING FOR AN ISSUE OF UP TO \$1,364,000 SEWERAGE SYSTEM REVENUE BONDS, OF THE VILLAGE OF COBDEN, UNION COUNTY, ILLINOIS, FOR THE PURPOSE OF PAYING A PART OF THE COST OF ACQUIRING, CONSTRUCTING, INSTALLING AND OPERATING SEWERAGE FACILITIES IN SUCH MUNICIPALITY, PROVIDING FOR THE PAYMENT, SALE AND DELIVERY OF SUCH BONDS, AND MAKING CERTAIN COVENANTS IN PROVIDING FOR THE OPERATION OF THE SEWERAGE SYSTEM OF THE MUNICIPALITY AND THE COLLECTION, SEGREGATION AND DISTRIBUTION OF THE REVENUES TO BE DERIVED FROM THE OPERATION THEREOF. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Maze, Pearson, Stewart
Nays: 0 – None
Absent: 0 – None

Motion declared carried.

Purchase of Utility Line Locator

Superintendent Nance advised the Board that an emergency purchase of a utility line locator is necessary. The purchase will be authorized by Mayor Tomazzoli.

Adjournment

Motion was made by Pearson, seconded by Stewart, that the Regular Meeting of the Village Board of Trustees be adjourned. Motion carried and the meeting adjourned at 7:50 p.m.

Karen M. Winzenburger
Village Clerk