

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF COBDEN, ILLINOIS
HELD ON MONDAY, AUGUST 21, 2023
AT THE VILLAGE HALL**

Call to Order

Village Clerk Karen M. Winzenburger called the meeting to order at 6:00 P.M.

Roll Call

Upon roll call, the following Trustees were present:

Jean A. Britt
Andrew Brumleve
Patrick Brumleve
Larry Hackethal
Dennis Maze
Austin Sellars

Also Present: Police Chief Jesse Spencer, Superintendent Chad Eads, Dillon Duckworth

Appointment of Temporary Chairman

Motion was made by Maze, seconded by Hackethal, to appoint Patrick Brumleve to serve as Temporary Chairman. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Minutes of August 7, 2023 Regular Meeting

Motion was made by Sellars, seconded by Hackethal, to approve the Minutes of the August 7, 2023, regular meeting as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Visitors – Dillon Duckworth

Dillon Duckworth was present regarding hosting a car show in the downtown park early next year. He received support from the Board and will research his options for insurance coverage. He then left the meeting.

Approval of Bills and Salaries

Motion was made by Maze, seconded by Sellars, that presented bills in the amount of \$112,874.24 and regular salaries be approved for payment. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Budget Report and Line Item Transfers

Motion was made by Sellars, seconded by A. Brumleve, to approve the Budget Report and Line Item Transfers as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Village Clerk's Monthly Report

Motion was made by Maze, seconded by Britt, to approve the Village Clerk's Report for the period ending July 31, 2023. Upon roll call, the vote was:

3832

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Village Treasurer's Monthly Report

Motion was made by Sellars, seconded by A. Brumleve, to approve the Village Treasurer's Report for the period ending July 31, 2023. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Fire Truck – Removal from Service

Motion was made by Sellars, seconded by Hackethal, to officially remove the 1973 Chevrolet tanker fire truck from service as a fire truck. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried. This was approved in accordance with provisions of the grant for the recently purchased truck.

Periodic Pay Estimate #9 – Scott Escue Construction

Motion was made by Maze, seconded by Hackethal, to approve payment of Pay Estimate #9 submitted by Scott Escue Construction in the amount of \$20,825.02. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Engineering Invoice 21725 – J. T. Blankinship, Inc.

Motion was made by Hackethal, seconded by Britt, to approve payment of J. T. Blankinship, Inc. Invoice #21725 in the amount of \$1,572.10. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Landscaping at Community Park

Superintendent Eads was given the authority to remove plants and bushes at the Community Park that have become unsightly and put decorative rock in their place.

Peach Festival Parade

Trustee Patrick Brumleve asked that the record state that the Peach Festival parade was well done and those involved with making it possible should be commended. He also stated the activities in the downtown park prior to the parade were well attended.

Hobby Animal Use Permit – Christine Outlan

Motion was made by Hackethal, seconded by A. Brumleve, to issue a Hobby Animal Use Permit to Christine Outlan. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars
Nays: 0 – None
Absent: 0 – None
Motion declared carried. The permit is for the keeping of two ducks on her premises.

CN Railroad - Sinkhole

Correspondence from Leesha L. Heard with CN was presented regarding the sinkhole near the West Maple Street crossing. Trustee Hackethal and Superintendent Eads met with Illinois Central Railroad (ICRR) representatives regarding the situation and the problem will soon be resolved with cooperation between the Village and ICRR.

Letter of Resignation – Maria Braden

Motion was made by Hackethal, seconded by Sellars, to accept Maria Braden's letter of resignation from the positions of Village Employee and Deputy Clerk. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 0 – None

Motion declared carried. The letter dated August 17, 2023 was effective two weeks from that date. Her final day of employment will be August 31, 2023.

Authorized Personnel to Sign Checks

Motion was made by Hackethal, seconded by Maze, to designate Paul Z. Tomazzoli, Seirra Brumleve, Karen M. Winzenburger and Stephanie Murillo as authorized signers of checks for U.S. Bank, Farmers State Bank and Illinois Funds effective September 1, 2023. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 0 – None

Motion declared carried.

Office Personnel – Stephanie Murillo Rate of Pay

Village Clerk Winzenburger suggested that the position in the office left vacant by Maria Braden's resignation not be filled at this time. A review will be done at the end of the year. She also noted that in the event she and Stephanie Murillo are both ill and cannot come to work, the office will be closed for that period. No changes to the current schedule need to be made.

Motion was made by P. Brumleve, seconded by Britt, to approve a pay increase of \$2.00 per hour for Stephanie Murillo effective with her September 7, 2023 paycheck. Upon roll call, the vote was:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 0 – None

Motion declared carried.

Appointment of Deputy Village Clerk – Stephanie Murillo

The appointment of Stephanie Murillo to serve as Deputy Village Clerk effective September 1, 2023 was approved by consent vote as follows:

Ayes: 6 – Britt, A. Brumleve, P. Brumleve, Hackethal, Maze, Sellars

Nays: 0 – None

Absent: 0 – None

Presentation Ceremony for New Fire Truck

A special event sponsored by the Cobden Volunteer Fire Department will be held in the downtown park on September 8, 2023 at 1:00 p.m. to present the new fire truck to the community.

Adjournment

Motion was made by P. Brumleve, seconded by Maze, that the Regular Meeting of the Village Board of Trustees be adjourned. Motion carried and the meeting adjourned at 6:35 p.m.


Karen M. Winzenburger
Village Clerk