

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF COBDEN, ILLINOIS
HELD ON MONDAY, DECEMBER 19, 2022
AT THE VILLAGE HALL**

Call to Order

Village President Paul Z. Tomazzoli called the meeting to order at 6:00 P.M.

Roll Call

Upon roll call, the following Trustees were present:

Patrick Brumleve
Todd Dietterle
Larry Hackethal
Dennis Maze
Austin Sellars

Absent: Jean A. Britt

Also Present: Police Chief Jesse Spencer, Superintendent Chad Eads, Richard Howell of Clarida & Ziegler Engineering

Minutes of December 5, 2022 Regular Meeting

Motion was made by Maze, seconded by Sellars, to approve the Minutes of the December 5, 2022, regular meeting as presented. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Approval of Bills and Salaries

Motion was made by Brumleve, seconded by Sellars, that presented bills in the amount of \$101,389.19 and regular salaries be approved for payment. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Budget Report and Line Item Transfers

Motion was made by Maze, seconded by Dietterle, to approve the Budget Report and Line Item Transfer Request as presented. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Employee Expense Report

The Employee Expense Report for the period ending November 30, 2022 was presented.

Village Clerk's Monthly Report

Motion was made by Brumleve, seconded by Sellars, to approve the Village Clerk's Monthly Report for the period of November, 2022 as presented. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Village Treasurer's Monthly Report

Motion was made by Brumleve, seconded by Maze, to approve the Village Treasurer's Monthly Report for the period of November, 2022 as presented. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Motor Fuel Tax – Revised Estimate of Maintenance Costs

Motion was made by Brumleve, seconded by Hackethal, to approve the Motor Fuel Tax Revised Estimate of Maintenance Costs for the period ending December 31, 2022. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Motor Fuel Tax – Resolution No. 3-2022 for Maintenance under the Illinois Highway Code

Motion was made by Brumleve, seconded by Hackethal, to adopt Resolution No. 2-2022 Resolution for Maintenance Under the Illinois Highway Code. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

Resolution No. 3-2022 reads as follows:

BE IT RESOLVED, by the President and Board of Trustees of the Village of Cobden, Illinois, that there is hereby appropriated the sum of \$80,000.00 of Motor Fuel Tax funds for the purpose of maintaining street and highways under the applicable provisions of the Illinois Highway Code, from January 1, 2023 to December 31, 2023.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Village of Cobden shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

Minutes – Cobden Volunteer Fire Department

The Minutes of the November 21, 2022 meeting of the Cobden Volunteer Fire Department were presented.

Union County Animal Control Agreement FY23

Motion was made by Dietterle, seconded by Brumleve, to enter into the Intergovernmental Agreement Relating to the Funding of the Union County Animal Control Program for Fiscal Year 2023. Upon roll call, the vote was:

Ayes: 4 – Brumleve, Dietterle, Maze, Hackethal
Nays: 1 – Sellars
Absent: 1 – Britt
Motion declared carried. The Village's contribution is \$5,470.15.

Hiring Part-time Police Officer – Brentley Sims

Motion was made by Brumleve, seconded by Maze, to hire Brentley Sims as a part-time police officer at the rate of \$16.55 per hour. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
Nays: 0 – None
Absent: 1 – Britt
Motion declared carried.

End of Probation – Larry Clover

Motion was made by Dietterle, seconded by Maze, to declare the end of probation for Larry Clover and to increase his rate of pay to \$22.00 per hour retro-active November 18, 2022. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried. It was agreed that the take-home vehicle policy will remain in place with no vehicle allowance provided.

Penguin Management, Inc. – eDispatch renewal

Motion was made by Hackethal, seconded by Brumleve, to renew participation in the eDispatch system provided by Penguin Management, Inc. for the annual fee of \$418.80. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

Contract Renewal – William Center – Water Operator

Motion was made by Hackethal, seconded by Brumleve, to renew the Certified Water System Operator Contract between the Village and William Center. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

Union County Housing Authority – Utility bill processing date

Motion was made by Brumleve, seconded by Maze, to set the utility payment due date of a 30 day processing period for Union County Housing Authority retroactive November 1, 2022. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

Purchase of Baity Property

Motion was made by Hackethal, seconded by Brumleve, to complete the purchase of property from Danielle R. Baity for the location of the new well using TIF funds of \$7,790.68 and to reimburse closing costs of \$868.00 to Danielle R. Baity. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

Council Resolution of Support

Motion was made by Brumleve, seconded by Maze, to pass a Council Resolution of Support in relation to the Community Development Block Grant the Village is seeking. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars

Nays: 0 – None

Absent: 1 – Britt

Motion declared carried.

The Resolution reads as follows:

WHEREAS, the Village of Cobden is applying to the State of Illinois for a Community Development Block Grant, and

WHEREAS, it is necessary that an application be made and agreements entered into with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the Village of Cobden apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the Village President and Village Clerk on behalf of the Village execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Village President and Village Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Periodic Estimate for Payment #2 – Scott Escue Construction

Motion was made by Brumleve, seconded by Hackethal, to approve payment of Contractor's Application for Payment No. 2 in the amount \$79,889.72 to Scott Escue Construction. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

Contract Change Order – Scott Escue Construction

Motion was made by Hackethal, seconded by Maze, to approve Contract Change Order #2 submitted by Scott Escue Construction. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

J. T. Blankinship, Inc. Engineering Invoice and Loan Disbursement Request

Motion was made by Brumleve, seconded by Dietterle, to approve payment of \$6,360.40 to J. T. Blankinship, Inc. for engineering invoice No. 21498 along with submission of the Request for Loan Disbursement from the Illinois Water Revolving Loan Fund of the EPA in the amount of \$86,250.12. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

Clarida & Ziegler Engineering Co. Consent Form

Motion was made by Brumleve, seconded by Dietterle, to approve the Contract Consent Form between the Village and Clarida & Ziegler Engineering Co. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

Contractor's Application for Payment – J. M. Jones Inc.

Motion was made by Brumleve, seconded by Hackethal, to approve payment of Contractor's Application for Payment No. 2 in the amount \$11,093.50 to J. M. Jones Inc. using ARPA funds. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

Clarida & Ziegler Engineering Invoice

Motion was made by Brumleve, seconded by Maze, to approve payment of Invoice No. 21983 in the amount of \$3,097.20 from ARPA funds to Clarida & Ziegler Engineering. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

Cache River Disc Golf Club

A letter from John Wingate, Founder, Cache River Disc Golf Club was presented. The letter updated the state of disc golf in the area and the growth in popularity since we first established our course. He thanked the Village for its continued support and partnership.

Union County Chamber of Commerce & Economic Development

Motion was made by Brumleve, seconded by Hackethal, to renew membership in Union County Chamber of Commerce & Economic Development for dues of \$90.00. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

Ordinance No. 2022 – 1037 – Employee Travel Expense

Motion was made by Brumleve, seconded by Hackethal, to pass Ordinance No. 2022 – 1037 – AN ORDINANCE TO AMEND SECTION 11-7-3 OF THE REVISED CODE OF ORDINANCES FOR THE VILLAGE OF COBDEN. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried. This ordinance pertains to meal, lodging and mileage reimbursement.

Region 30 – Birth to Five Illinois

An invitation to attend a focus group meeting for Region 30 – Birth to Five Illinois was presented.

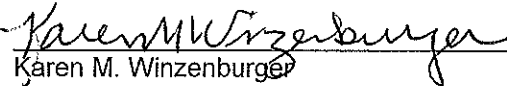
Zoning Permit Fee – Cobden Unit School

Motion was made by Hackethal, seconded by Maze, to waive the zoning permit fee to Cobden Unit School for the construction of a gymnasium. Upon roll call, the vote was:

Ayes: 5 – Brumleve, Dietterle, Maze, Hackethal, Sellars
 Nays: 0 – None
 Absent: 1 – Britt
 Motion declared carried.

Adjournment

Motion was made by Brumleve, seconded by Maze, that the Regular Meeting of the Village Board of Trustees be adjourned. Motion carried and the meeting adjourned at 6:25 p.m.


 Karen M. Winzenburger
 Village Clerk