

MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF COBDEN, ILLINOIS
HELD ON MONDAY, SEPTEMBER 17, 2018
AT THE VILLAGE HALL

Call to Order

Village President Paul Z. Tomazzoli called the meeting to order at 6:00 P.M.

Roll Call

Upon roll call, the following Trustees were present:

Jean Britt
Patrick Brumleve
Alma Gomez
Elvis Pearson
Austin Sellars
David Stewart

Also Present: B. J. Hale, Chad Eads, Scott Harvel, Crystal Gurley

Minutes of the September 4, 2018 Regular Meeting

Motion was made by Pearson, seconded by Brumleve, to approve the Minutes of the September 4, 2018 regular meeting as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Visitors

Union County Sheriff Scott Harvel, along with Crystal Gurley, presented information about Hyper-Reach an emergency mass notification system which is available to the county and municipalities. Motion was made by Pearson, seconded by Brumleve, to participate in the program for an estimated cost of \$312 per year. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried. Sheriff Harvel and Crystal Gurley then left the meeting.

Zoning Permits

Motion was made by Brumleve, seconded by Pearson, to issue Zoning Permit No. 960 to Jose Luis and Maria Zamora for a carport. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Approval of Bills and Salaries

Motion was made by Brumleve, seconded by Sellars, that presented bills in the amount of \$21,250.13 and regular salaries be approved for payment. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Budget Report

Motion was made by Pearson, seconded by Brumleve, to approve the Budget Report for the period ending September 11, 2018, as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Line Item and Other Transfers

Motion was made by Brumleve, seconded by Gomez, to authorize line item and other transfers as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Village Clerk's Report

Motion was made by Pearson, seconded by Brumleve, to approve the Village Clerk's Report for the period ending August 31, 2018 as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
Nays: 0 – None
Absent: 0 – None
Motion declared carried.

Village Treasurer's Report

Motion was made by Brumleve, seconded by Gomez, to approve the Village Treasurer's Report for the period ending August 31, 2018, as presented. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Annual Financial Report

Motion was made by Brumleve, seconded by Pearson, to approve the Annual Financial Report (Audit) for FY 2018 as prepared and presented by Kemper CPA Group. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Annual Financial Report – TIF

Motion was made by Brumleve, seconded by Gomez, to approve the Annual Financial Report (Audit) for TIF for FY 2018 as prepared and presented by Kemper CPA Group. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Kemper CPA Group Management Letter, Communication with Audit Committee Letter, Engagement Letter for 2019

Motion was made by Brumleve, seconded by Gomez, to accept the Kemper CPA Group Communication Letter. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Motion was made by Brumleve, seconded by Gomez, to accept the Kemper CPA Group Management Letter. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Motion was made by Brumleve, seconded by Pearson, to approve the Kemper CPA Group Engagement Letter for the period ending April 30, 2019. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Employee Expense and Overtime Report

The Employee and Overtime Report for the period ending August 31, 2018 was presented.

Monthly Police Report

The Police Report for August 2018 was presented.

Union County Animal Control

Motion was made by Brumleve, seconded by Gomez, to enter into the Intergovernmental Agreement for the Union County Animal Control Program. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Purchase of Police Vehicle

Motion was made by Brumleve, seconded by Stewart, to purchase the approved Ford truck police vehicle financed through Ford Motor Credit. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Operations Manual – General Orders Policies and Procedures

Motion was made by Brumleve, seconded by Stewart, to approve revisions to the Cobden Police Department Operations Manual – General Orders Policies and Procedures. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart
 Nays: 0 – None
 Absent: 0 – None
 Motion declared carried.

Request for Sewer Adjustment

Motion was made by Brumleve, seconded by Britt, to approve a sewer charge adjustment in the amount of \$405.71 to Nicolas Armezquita due to a leak under his residence. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart

Nays: 0 – None

Absent: 0 – None

Motion declared carried.

Shawnee Development Council, Inc. 2018 Non-Regulated Vendor Agreement - LIHEAP

Motion was made by Brumleve, seconded by Gomez, to enter into the 2018 Non-Regulated Vendor Agreement with Shawnee Development Council (LIHEAP Administrative Agency). Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart

Nays: 0 – None

Absent: 0 – None

Motion declared carried.

Trick or Treat

Motion was made by Gomez, seconded by Brumleve, that Trick or Treat hours will be from 5:00 p.m. to 8:00 p.m. on October 31, 2018. Upon roll call, the vote was:

Ayes: 6 – Britt, Brumleve, Gomez, Pearson, Sellars, Stewart

Nays: 0 – None


Absent: 0 – None

Motion declared carried.

It was agreed that those wanting to set up Trick or Treat areas in the Downtown Park or downtown area will be permitted to do so. The electricity will be available at the downtown shelter.

Adjournment

Motion was made by Brumleve, seconded by Pearson, that the Regular Meeting of the Village Board of Trustees be adjourned. Motion carried and the meeting adjourned at 6:25 p.m.


 Karen M. Winzenburger
 Village Clerk